

POLICY COMMITTEE MEETING MINUTES
Tolland, CT Board of Education
Thursday, 26 February 5:00 pm

Committee Members Present: Anthony (Tony) Holt, Christina Plourd, Kate Howard-Bender
Also Attending: Dr. Walter Willett,
Visitors: None

Meeting was called to order at 6:04 pm

- Policy Agenda Creation discussion – Committee discussed procedure in which Anthony Holt and Dr. Willett will prioritize and choose policies for committee review
- Policy 6011 – Instruction and Graduation requirements
 - Credit requirements for students in the class of 2023 and beyond added.
 - Brief discussion on the necessity of Student Success Plans for every student
 - Additions approved. Prepared for submission to the Board of Education
- Policy 5040 – Transportation
 - Policy amendments to align policy with state requirements and legal recommendations
 - Brief discussion concerning the use of the verbiage “Superintendent of Schools” versus “Board”
 - Additions approved. Prepared for submission to the the Board of Education

Meeting was adjourned at 7:00 pm

Respectfully Submitted

Anthony (Tony) Holt
Policy Committee Chair

TOLLAND PUBLIC SCHOOLS
Tolland, Connecticut

BOARD POLICY

REGARDING: Graduation Requirements

Number: 6011
Instruction

Revised and Approved 01/14/2014 Pending

The Tolland High School graduate must earn a minimum of 29 credits, meet the credit distribution requirements, and meet the district's performance requirements.

A. Credit Distribution Requirements

For **students in the classes of 2020, 2021, and 2022**, the credit distribution requirement is as follows:

Subject	Minimum Number of Credits
English	4
Mathematics	3
Social Studies	3
Must include: 1 credit in World History	
1 credit in Modern US History	
1 credit in Civics	
Science	3
Must include: 1 credit in Int. Science (gr. 9)	
1 credit in Biology (gr. 10)	
1 science elective	
Physical Education/Health	2
Must include PE 9 and PE 10	
Fine Arts	1
Includes any course in Art or Music	
Vocational Arts	1
Includes any course in Business,	
Family/Consumer Sciences, Computer	
Sciences or Technology Education	
Electives	12
Total Credits	29

For students in the Class of 2023 and beyond, the following credits must be earned:

Area	Minimum Number of Credits	Total Number of Credits
Humanities		Total of 9 credits
English Must include 1 credit each in English 1, 2, 3, and 4	4	
Social Studies Must include 1 credit each in World History, US History, and Civics	3	
Fine Arts Includes any course in Art or Music	1	
Humanities Elective Includes courses in English, Social Studies, Fine Arts, and World Language	1	
STEM		Total of 9 credits
Mathematics	3	
Science Must include 1 credit each in Integrated Science, Biology, and any science elective	3	
STEM Electives Includes courses in Math, Science, Engineering, Technology, Computer Science, and Business	3	
World Language		Total of 1 credit
Physical Education, Health & Wellness		Total of 2 credits
Health & Physical Education 9 Wellness & Physical Education 10	1 1	
Mastery Based Diploma Assessment		Total of 1 credit
Electives		Total of 7 or more credits
Total Credits		29

B. Performance requirements

The Tolland High School graduate will demonstrate:

- **Effective communication through reading, writing, and speaking.**
- **Effective problem solving and critical thinking skills.**
- **Effective use and application of technology.**
- **Social responsibility through community service.**
- **Skills for personal growth as well as cultural and global awareness.**

Legal Reference: Connecticut General Statutes 10-223a and 10-14n

TOLLAND PUBLIC SCHOOLS
Tolland, Connecticut

BOARD POLICY

REGARDING: Transportation

Number: 5040
Students

Approved 2/22/09
Revised 5/12/09
Revised 4/22/11

Statement of Policy

The Board of Education will provide transportation for students under provisions of state law and regulations. The superintendent of schools shall administer the operation so as to:

~~provide for the safety of students;~~

~~supplement and reinforce desirable student behavior patterns;~~

~~assist disabled students appropriately;~~

1. provide for the safety of students, including consideration of hazardous conditions whether or not described in this policy;
2. provide for appropriate supervision for students while on school transportation, consistent with the Board's student discipline policy; and
3. assist disabled students by providing appropriate specialized transportation when required by law.

4. enrich the instructional program through carefully planned field trips as recommended by the staff.

Definitions

1. "School transportation" means the procedure, program, or fully effective and implemented plan by which a pupil is conveyed to and/or from school from his/her residence or the assigned bus stop at public expense, whether by use of

publicly owned equipment or by contract. Such transportation shall be over public roads approved and maintained by the municipality or the State of Connecticut or private roads approved pursuant to C.G.S. Section 10-220c.

2. "Walking distance" means the linear measure of a prescribed or authorized pedestrian route between the pupil's residence and his/her school from a point at the curb or edge of a public or private road nearest the pupil's residence to a point at the entrance of the school, or a safe entrance to the school grounds located within one hundred feet of the school building entrance or the bus pick-up area, or the route from the point on the public thoroughfare nearest the residence to the school bus or vehicle embarkation point established by the Tolland Board of Education.
3. "One mile walking distance" means a reasonable measurement of a route to be traversed extending from the point of measurement at least 5,280 feet, but not more than 5,380 feet.
4. "Grade K" means kindergarten, or a school program appropriate to a beginning pupil.
5. "Hazard" means a thing or condition, as prescribed in this policy under "Hazardous Conditions--Guidelines" that affects the safety of pupils walking to or from school and/or to or from a designated bus pick-up area.
6. "Sidewalk" means a portion of the landscape right of way approximately three feet wide, usually parallel to the traffic lanes which may be paved or unpaved, and marked by curbing, drainage ditch, grass area or fencing; apart from and independent of any white line safety markings along the street pavement.
7. "Raised walk area" means a portion of the landscape right of way approximately three feet wide, usually parallel to the traffic lanes which may be paved or unpaved, distinguished by some elevation above the street pavement level and marked by curbing, drainage ditch, grass area or fencing; apart from and independent of any painted safety markings along the street pavement.
8. "Walking route" means the route that the student is expected to travel between his/her residence to and from school and/or an assigned bus stop.
9. "Bus stop" shall be defined as a geographical location designated by the Board of Education, school administration or their designee where students can safely wait for purposes of embarking or disembarking a school bus.

10. "Pupil" means any individual of school age enrolled in a public or nonprofit private school located within the school district or contiguous school district as the case may be.

III. Provision of Transportation

Transportation by private carrier may be provided whenever such practice is more economical than using school district-owned/leased facilities. If parents volunteer, and the administration permits, parents may be reimbursed for transportation of eligible students whenever such practice is more economical or convenient **for the school district.**

Resident public and eligible private school students living outside of the following limits based on the most direct route from the students' home beginning at a point at the curb or edge of a public road or highway nearest the home to the edge of the school property or bus pickup areas, will be furnished transportation by the Board of Education:

<u>Age/Grade</u>	<u>Limit</u>
K	1 mile
1-3	1 mile
4-6	1 1/4 miles
7-12	1 1/2 miles

In determining the provision of transportation for resident public and eligible private school students, the following guidelines regarding walking distances will be considered. Distance measurements will be based on the most direct route from the student's home beginning at a point at the curb or edge of a public road or highway nearest the home to the edge of the school property or bus pickup areas.

<u>Grade</u>	<u>Limit</u>
K	1 mile
1-3	1 mile
4-8	1 1/2 miles
9-12	2 miles

Students living within the stated limits will receive transportation when, in the opinion of the **Superintendent of Schools**, it is in the best interests of the district to provide transportation.

IV. Access to bus stops/transportation

Parents and/or guardians assume responsibility for ensuring the safety of their children up until the point when students board the school bus or other school provided transportation, and after students get off the bus after school. This responsibility includes the selection of walking routes to/from any bus stop and the provision of supervision that is appropriate to the student's age, maturity and conditions **along the walking route and/or** at the bus stop at all times. Given that bus pick up times may vary, the board expects that parents and/or guardians will ensure that their children arrive at the bus stop in advance of any scheduled pick up time.

V. Hazardous Conditions

1. Any walking route to either the bus stop or the school which is in excess of the guidelines stated above.

A street or road having an adjacent or parallel sidewalk or raised walk area shall be deemed hazardous when any one of the following conditions exist:

2. **Except as provided in Paragraph 7 of this Section, a street or road, along a designated walking route to or from school and/or to or from a designated bus pick-up area, having an adjacent or parallel sidewalk or raised walk area shall be deemed hazardous when any one of the following conditions exist:**
 - a) For pupils under age ten, or enrolled in grades K through 3:
 - (i) The absence of pedestrian crossing light or crossing guard where three or more streets intersect, and at street crossings where there are no stop signs or crossing guards and the traffic count during the time that pupils are walking to or from school exceeds sixty vehicles per hour at the intersection **and a pupil is expected to cross the street.**
 - b) For pupils over age ten, or enrolled in grades 4 through 12:
 - (i) the absence of a traffic light or stop signs or crossing guard at an intersection where three or more streets intersect which has a traffic count which exceeds ninety vehicles per hour during the time that pupils are walking to or from school **and such pupils are expected to cross the street;**
 - c) For all pupils:
 - (i) any street, road, or highway with speed limits in excess of forty miles per hour which does not have pedestrian crossing lights or

crossing guards or other safety provisions at points where pupils must cross when going to or from school or the bus stop;

- (ii) For all pupils, the usual or frequent presence of any nuisance such as open man-holes, construction, snow plowed or piled on the walk area making walkways unusable, loading zones where delivery trucks are permitted to park on walkways, commercial entrances and exits where cars are crossing walking areas at speeds in excess of five miles per hour, and the like, including such nuisance which hazardous or attractive to children.

3. Any street, road, or highway, along a designated walking route to or from school and/or to or from a designated bus pick-up area, which has no sidewalks or raised walk areas shall be deemed hazardous if any one of the following conditions exist:

- a) For pupils under age ten, or enrolled in grade K through 3:
 - (i) any street, road, or highway possessing a traffic count of sixty or more vehicles per hour at the time that pupils are walking to or from schools;
 - (ii) any street, road, or highway possessing a speed limit in excess of thirty miles per hour.
- b) For all pupils:
 - (i) the presence of man-made hazards including attractive nuisances, as stated in 2(c)(i) above; OR
 - (ii) any roadway available to vehicles that does not have a minimum width of approximately twenty-two feet; OR
 - (iii) any roadway available to vehicles that, when plowed free of snow accumulations, does not have a minimum width of approximately twenty feet; OR
 - (iv) any street, road, or highway where the line-of-sight visibility together with posted speed limits do not permit vehicular braking/stopping in accordance with the Connecticut Drivers Manual or Department of Transportation, Division of Design Standard, or other reasonable standard.

4. Any walkway, path, or bridge, along a designated walking route to or from school and/or to or from a designated bus pick-up area, in an area adjacent or parallel to railroad tracks shall be considered hazardous unless a suitable physical barrier along the entire pedestrian route is present and fixed between pupils and the

track; and any crossing of railroad tracks that carry moving trains during hours that pupils are walking to or from school or to and from a designated bus pick-up area shall be deemed hazardous unless:

- a) a crossing guard is present; OR
- b) for pupil under age ten, an automatic control bar is present at crossings; OR,
- c) for pupils over age ten, a bar or red flashing signal light is operational.

5. For pupils in grades K through 4, the following conditions shall be deemed hazardous:

- a) a lake, pond, stream, culvert, water-way, or bridge shall be deemed a hazard in the absence of a fence or other suitable barrier fixed between the pupil and the water; **OR**
- b) any area adjacent to a roadway, sidewalk, or bridge, **along a designated walking route to or from school and/or to or from a designated bus pick-up area**, having a drop of three or more feet per four feet of travel length on either side of the established lanes, the absence of a fence or other suitable barrier.

6. **For pupils in grades K through 8, the following condition shall be deemed hazardous:**

- a) **walking to or from school or the bus stop at any time prior to one-half hour before sunrise or any time one-half hour after sunset.**

For pupils in grades K through 8, walking to or from school or the bus stop at any time prior to one-half hour before sunrise or any time one-half hour after sunset shall be deemed hazardous.

- 7. For all students, walking along any street, road, walkway, sidewalk, or path designated as a walking route for all school pupils which passes through an area which has a history of aggressive acts of molestation resulting in actual or threatened physical harm or moral degradation during the hours when pupils ordinarily walk to or from school shall be deemed hazardous.
- 8. **It shall not be a "hazard" or "hazardous condition" for a pupil whose residence abuts a public street, road or highway to (1) wait for the bus on the private property where the pupil resides for the school bus, until the school bus's flashing red lights are activated to stop traffic so that the student can enter onto or cross the public street, road or highway to get on a school bus; or (2) exit a school bus that is stopped on the public street, road or highway, when the bus's flashing red lights are activated to stop traffic so that the pupil can enter onto or**

cross such street, road or highway to access the private property where the pupil resides.

VI. Applicability and Exceptions

1. **This policy is applicable to public road approved and maintained by the municipality or state of Connecticut, or private roads approved for passage of school transportation vehicles in accordance with C.G.S. Section 10-220c.**
2. Special Education pupils and pupils eligible for services under Section 504 of the Rehabilitation Act shall be judged on an individual basis, and appropriate transportation provided.
3. The **Superintendent of Schools** may grant an exception to any provision of this guideline where a peculiar condition or combination of conditions renders such condition(s) a hazard based upon reasonable judgment; or where under the circumstances, other conditions exist under which the safety of students necessitate a variance with the above guidelines.

Complaint Procedure

All complaints concerning school transportation safety shall be made in writing to the Superintendent of Schools or designee. The Superintendent or designee shall maintain a written record of all such complaints, and shall conduct appropriate investigations of the allegations in a timely manner. The investigation shall include 1) the review of the complaint raised with the appropriate personnel responsible for transportation of students and 2) the opportunity for the parent or other person making the complaint to meet with the Superintendent to discuss the complaint and any possible resolution thereof. If a complaint covered by Section 10-186 of the Connecticut General Statutes, and is not resolved by the Superintendent, the Superintendent shall inform parent or guardian, or an emancipated minor or a pupil eighteen years of age or older, of his or her right to request a hearing regarding the complaint. Such hearing, if requested, shall be held in accordance with Section 10-186 of the Connecticut General Statutes, as it may be amended from time to time.

Legal Reference

Connecticut General Statutes

10-126 — Duties of local and regional boards of education

10-220 — Duties of boards of education

10-221c Development of policy for reporting complaints regarding school transportation safety

10-186 Transportation of mobility impaired students

Legal Reference: Connecticut General Statutes

- 10-186** Duties of local and regional boards of education re: school attendance. Hearings. Appeals to state board. Establishment of hearing board. Readmission. Transfers.
- 10-187** Appeal from finding of hearing board.
- 10-220** Duties of boards of education.
- 10-220c** Transportation of children over private roads. Immunity from Liability.
- 10-221c** Development of policy for reporting complaints regarding school transportation safety.
- 10-273a** Reimbursement for transportation to and from elementary and secondary schools.
- 10-280a** Transportation for students in non-profit private schools outside school district.
- 10-281** Transportation for pupils in nonprofit private schools within school district.
- 14-275** Equipment and color of school buses.
- 14-275b** Transportation of mobility impaired students.
- 14-275c** Regulations re: school buses and motor vehicles used to transport special education students.